

## Implementation Date:   **Upon Receipt**

### **Purpose:**

To notify holders of the International Registration Plan (IRP) 2006 Handbook (REG 524) about a revision to Chapter 3 (pages 3-7 and 3-8) regarding submission of a jurisdiction (state) add application and a revision to Chapter 6 (page 6-3) regarding submission of a Certificate of Non-Operation (CNO).

### **Background:**

The revision for Chapter 3 (pages 3-7 and 3-8) reflects the provisions of the International Registration Plan, Inc. When a jurisdiction (state) add application is submitted, ***fees for the added jurisdiction will be computed above 100 percent*** of the total distance previously reported on the original or renewal application.

The revision for Chapter 6 (6-3) clarifies the time period that a CNO may be accepted. A CNO submitted with renewal documents may be accepted for 90 days following the IRP registration expiration date for the waiver of penalty fees only. For customers submitting CNO on day 91 or later, penalty fees may be assessed.

### **Procedures:**

Chapter 3 (pages 3-7 and 3-8) and Chapter 6 (page 6-3) of the International Registration Plan 2006 Handbook has been revised to provide correct instructions when submitting a jurisdiction (state) add application and a CNO. Holders of more than one copy of the handbook should copy the attached revised pages as needed. Please review the revision and update your handbook as shown below:

#### **Remove**

Chapter 3, pages 3-7 and 3-8  
Chapter 6, page 6-3

#### **Insert**

Chapter 3, pages 3-7 and 3-8 (rev. 12/2005)  
Chapter 6, page 6-3 (rev. 12/2005)

### **Contact:**

Please direct questions to the IRP Operations Unit at (916) 657-7971.

### **Original Signed**

SUSAN C. LARSON, Deputy Director  
Motor Carrier Division

Attachments

## CHAPTER 3 FLEET DISTANCE AND VEHICLE OPERATIONAL WEIGHT REQUIREMENTS

### 3.030 Expanding Fleet Operations Into Additional IRP Jurisdictions

The addition of a new IRP jurisdiction **after the filing of an original or renewal IRP application** in the current license year is commonly referred to as a “jurisdiction add” application.

IRP registrants may elect, at any time, to expand their fleet operations into or through one or more IRP jurisdictions in which they have no previous operational history and that were not previously qualified for IRP registration. Regardless of when the registrant chooses to qualify the fleet in the added jurisdiction(s), the distance percentage calculated for the additional jurisdiction(s) will be computed ***over and above 100% of the total distance previously reported on the original or renewal application.***

Refer to Chapter 3 of the IRP Handbook, Section 3.015 for acceptable methods of determining estimated mileage in added jurisdictions.

#### **EXAMPLE**

An existing fleet owner reports actual distance as follows:

California	16,287 [50.765]
Nevada	2,371 [ 7.390]
Oregon	5,864 [18.278]
Arizona	3,748 [11.682]
New Mexico	<u>3,813 [11.885]</u>
TOTAL DISTANCE	32,083 [100%]

The owner now wants to operate the fleet in Texas and uses the Texas estimated distance of 3,814 miles as shown on the “California Estimated Distance Chart”. The estimated Texas distance is added to the original total fleet distance resulting in a new total fleet distance of 35,897.

The Texas distance 3,814 divided by the new total (35,897) equals 10.62% of full Texas fees due. This amount is in addition to fees already paid in the original jurisdictions and results in a combined total of 110.62% of total jurisdiction fees assessed.

## CHAPTER 3 FLEET DISTANCE AND VEHICLE OPERATIONAL WEIGHT REQUIREMENTS

### 3.030 (Cont'd)

### Expanding Fleet Operations Into Additional IRP Jurisdictions – (Continued)

If the registrant had distance history in the added jurisdiction(s) during the previous distance reporting period but elected not to apportion register the fleet in that jurisdiction(s) at the time of renewal, the actual distance generated in that IRP jurisdiction(s) must be reported, at a minimum, on the jurisdiction(s) add application. The jurisdictional distance percentages for the previously qualified jurisdictions will not be altered and the ***distance percentage(s) for the added jurisdiction(s) will be computed over the original accumulated 100% distance*** as explained in the preceding sections.

Registrants may elect to operate in the added jurisdiction(s) under permits in lieu of IRP registration. Contact each jurisdictional authority office about appropriate permits. Contact address and telephone numbers for all IRP jurisdictions are available at the IRP, Inc. website link at [www.aamva.org](http://www.aamva.org).

Records for miles operated under permits must be retained and reported like any other mileage.

### 3.035

### Contiguous Distances

All reported actual or estimated distances must, with rare exception, reflect contiguous travel. Registrants that have legitimate non-contiguous operations must submit a Statement of Facts explaining the nature of the non-contiguous travel.

## CHAPTER 6: IRP RENEWAL

### 6.025 Deleted Vehicle Policy (IRP VII, 700)

**IRP renewal fleet listing and request for deleted vehicles must be received on or before December 31 to avoid registration fees for the following year. The license plates and cab cards for the deleted vehicles must be surrendered to the Department by January 31 or renewal fees and penalties will be assessed for the deleted vehicle(s).**

If a vehicle is deleted from the fleet after the renewal application is submitted to DMV, a supplement application Schedule C is required, (Form Reg. 2118), to list the vehicle as deleted. If the vehicle has been operated after December 31, the vehicle will not be deleted and the renewal billing will include registration and late penalty fees for the vehicle. A refund will not be issued.

### 6.030 Late Renewals (CVC 4604.2 (c), 4604.5 (b))

*Late renewals are subject to assessment of fees and penalties for all vehicles that were in the fleet as of December 31.*

A Certificate of Non-Operation (CNO) is valid for waiver of penalties only and will not reduce the twelve months of fees required on renewal applications.

***A CNO submitted with renewal documents may be accepted for 90 days following the IRP registration expiration date for waiver of penalty fees only. For customers submitting a CNO on day 91 or later penalty fees may be assessed.***

#### **Important:**

*Planned Non-Operation (PNO) does not apply to the International Registration Plan (IRP) vehicles.*